

JESSI TANGUY

RELATIONSHIP BUILDING AND STRATEGIC MARKETING



WE HAD TO USE CANVA FOR SEVERAL SCHOOL PROJECTS,
INCLUDING A VISUAL RESUME, ONE FOR MUSIC, AND A
PRESENTATION DIFFERENTIATING THE DIFFERENCES
BETWEEN SCRIPT WRITING AND BRAND MARKETING:

PROFESSIONAL VERSUS SIDE VISUAL RESUME



Jessi Tanguy
Streamlining processes and building relationships
My background includes Accounting as well as purchasing for a variety of industries.

Experience

- Sturtevant Inc. | 348 Circuit Street, Hanover, MA
Buyer 2019 - 2022
 - Purchased all Components, Castings, Hardware, and Office Supplies as needed
 - Attended Trade shows and qualified new vendors including foundries, and filtration suppliers
 - Daily receiving for inventory and related Work order processing
 - Documented purchase order process and extensive Drawing, printing process for employees
 - Obtained quotes for proposals and design
 - Researched and wrote proposals including the high-speed copier replacement, forklift replacement, and the phone system upgrade. • Oversaw installation of phone system upgrade
 - Approve invoices for payment and reconcile discrepancies
 - Responsible monthly Amex bill for department and weekly UPB bills for the company
 - Inventory management: creating new parts and updating old item descriptions
 - Developed purchasing strategies, maintaining positive relationships with suppliers and supported cross functional solutions between departments.
- Noble Supply & Logistics | 1 Marina Park Drive Suite 220, Boston, MA
Buyer/ Supply Chain Logistics 2016 - 2017
 - Entered tracking and status updates for up to 100 orders per week. Communicated regularly with customers via E-mail about backorders and discontinued products.
 - Fielded incoming calls for customer service inquiries for both customers and vendors relating to order status, order details, and expected payment dates.
 - Informed catalog management when an item needed to be updated on the GSA website, whether that item was dropped, no longer profitable, made in a non-TAA compliant country (such as China), had a UOM issue.
 - Placed orders online through various retailers, such as Amazon.
 - Approved or cancelled orders with pricing or UOM discrepancies. Frequently sourcing elsewhere.
- **Accounts Payable Specialist** 2014 - 2016
 - Entered up to 300 invoices into NetSuite daily, and audited weekly and monthly vendor statements
 - Collaborated with IT to create a daily NetSuite report to audit my work
 - Fielded vendor inquiries on payment dates and resolved inconsistencies.
 - Made suggestions as to how to improve the automated billing process.
 - Organized paid invoices into Google Docs in a searchable manner so they could be searched and retrieved easily.
 - Trained replacement in NetSuite and accounting processes when offered Purchasing Role.

References Available upon Request
[linkedin.com/in/jessica-l-tanguy-aa508422](https://www.linkedin.com/in/jessica-l-tanguy-aa508422)



JESSI TANGUY
SINGER/SONGWRITER

EDUCATION
Bridgewater State University 2024
Bachelors Degree Communications

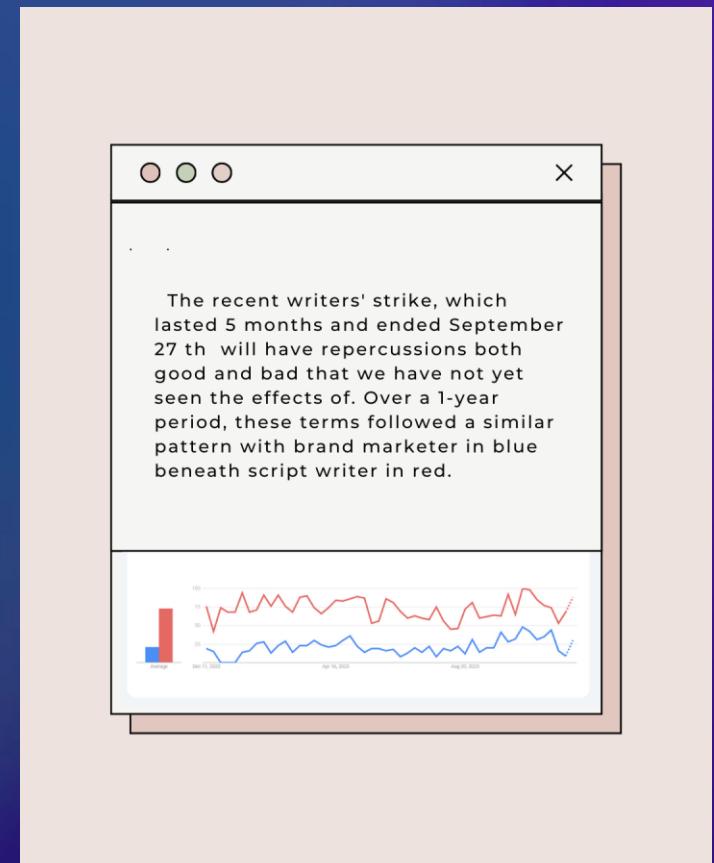
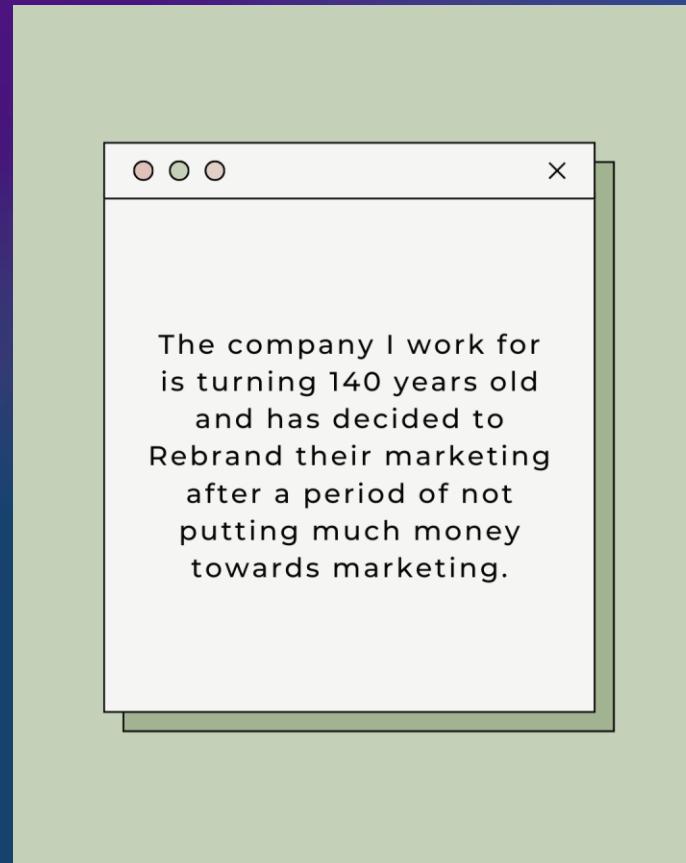
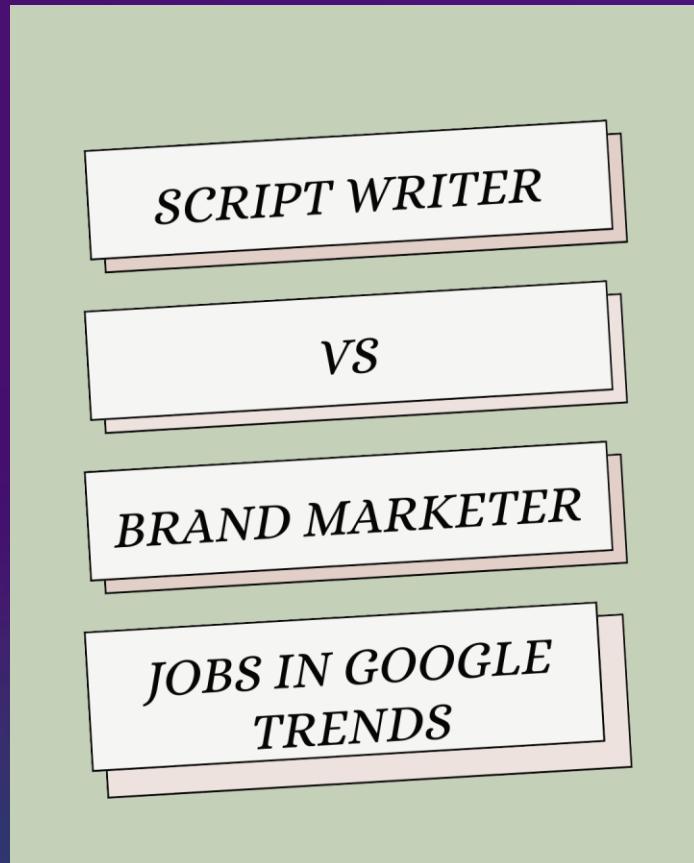
EXPERIENCE

- Cast Member at Norwood Theater**
Hello Dolly
Brigadoon
Jekyll and Hyde
Wizard of Oz (Apple throwing tree)
- Booty Vortex (Funk Cover Band)**
Founding member Featured Singer
Cuozzo Wedding Block Island RI
Quincy Bar
Maine radio station gig
Grand Canal
Martha Russell's Annual Garden Party
Somerville Bar
- 2016**
The Firepit Sessions
Demo EP with guitarist Andrés Ponciano
- 2016 - 2017**
Getup Choir Singer for Bleu
Opened for Guster at Bank of America Pavilion
Sang with Bang Camaro at the Paradise
- 2014 - 2016**
TT the Bears
25th Anniversary show at the Sinclair
Great Scott

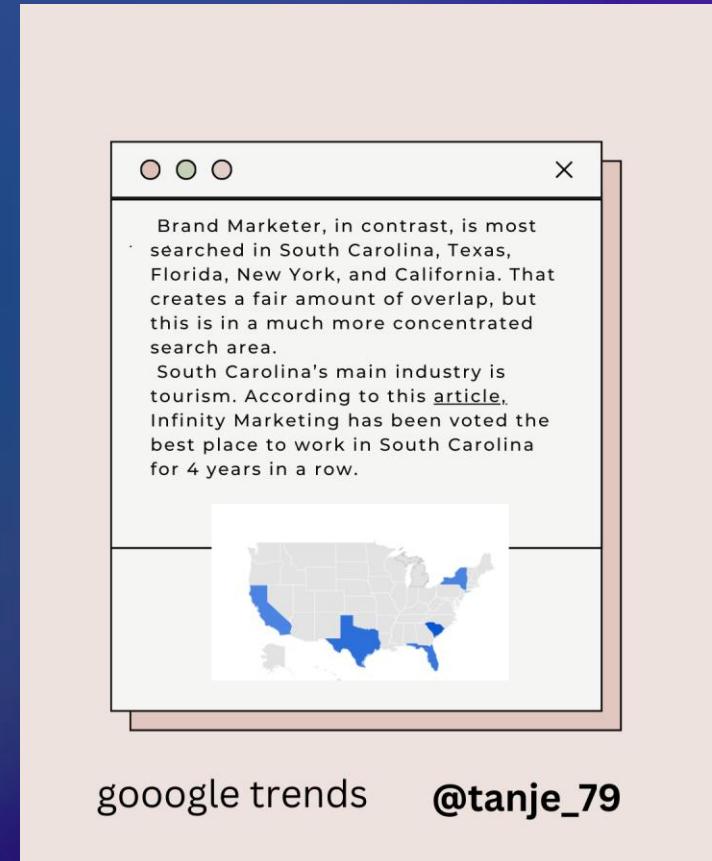
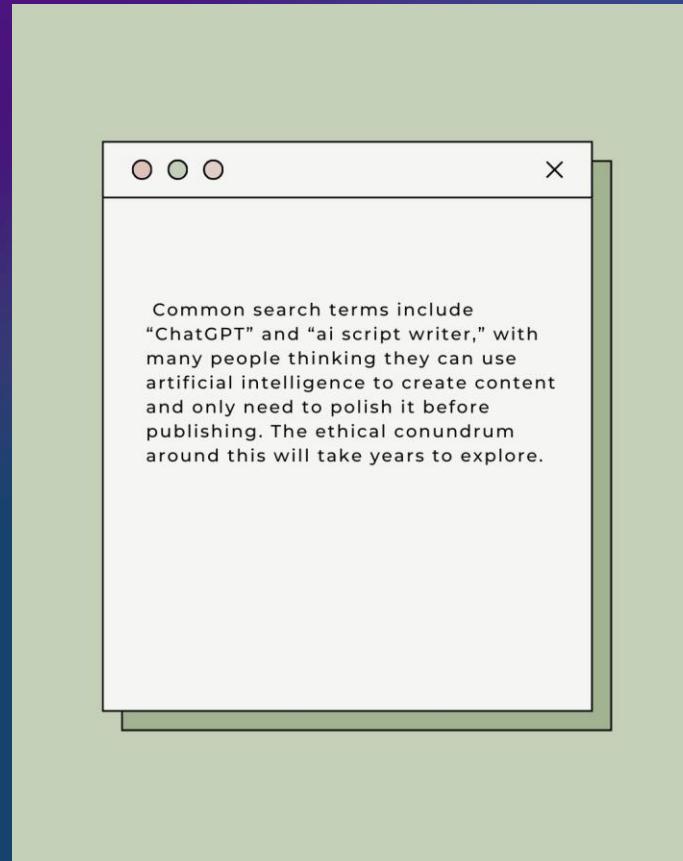
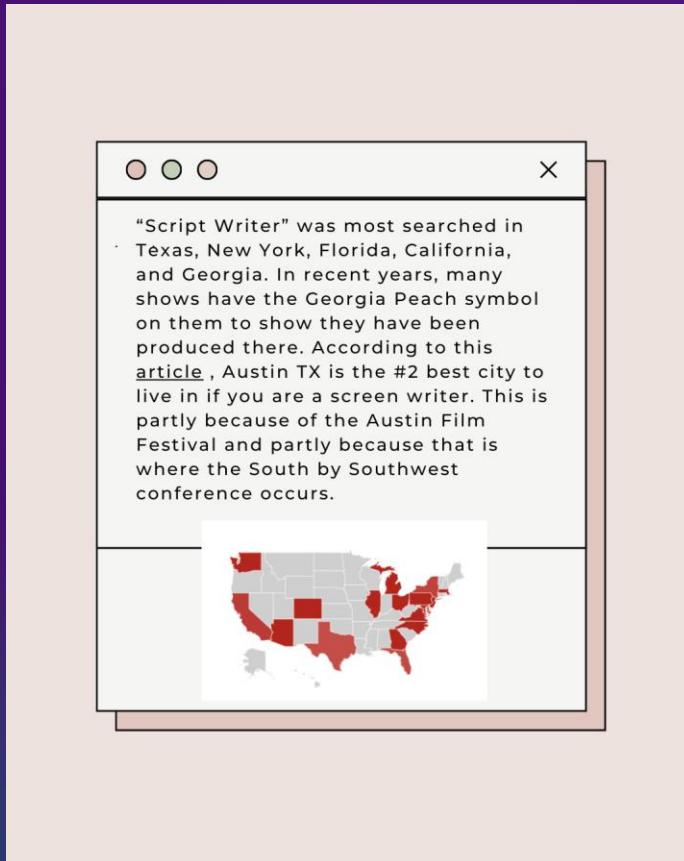
CONTACTS

- www.tanje79.com
- 7817386330
- tanguy.jessl@gmail.com

https://www.canva.com/design/DAFz1Ga1wGk/LSxrLmAgsXjhOzC-dZRVfQ/view?utm_content=DAFz1Ga1wGk&utm_campaign=designshare&utm_medium=link&utm_source=editor



(CONTINUED)



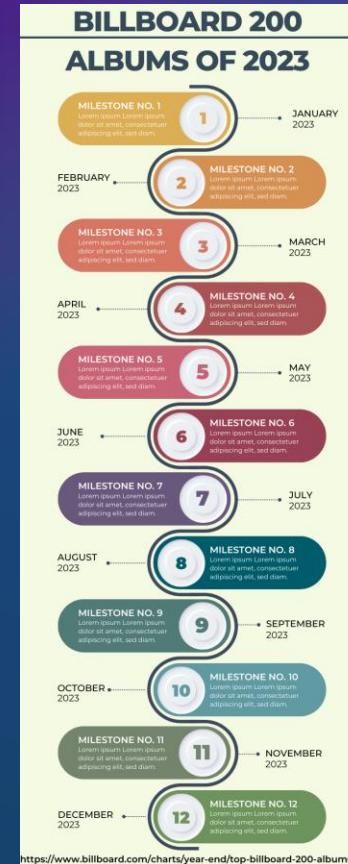
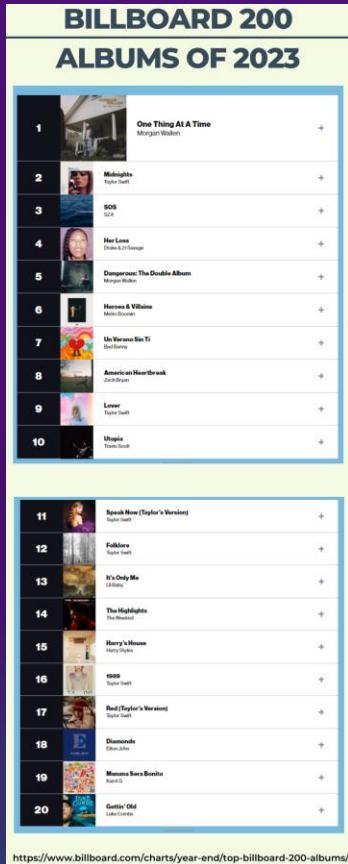
FOR A HIKING CLASS I HAD TO
WRITE A REPORT AND INCLUDE
PHOTOS INCLUDING ONE OF MY
PACK AND ONE AT THE TRAILHEAD.

I USED CANVA TO CREATE A
COLLAGE:



- https://www.canva.com/design/DAGIluMWjKc/wgGucHUqekuDqpW7jvPgIA/view?utm_content=DAGIluMWjKc&utm_campaign=designshare&utm_medium=link&utm_source=editor

FOR MY SENIOR SEMINAR, I WROTE A PAPER ON WHY 70'S MUSIC, PARTICULARLY THE ROCK MUSIC OF FLEETWOOD MAC, LED ZEPPELIN, AND QUEEN IS STILL POPULAR AND RELEVANT. I WAS ALSO TAKING A CLASS WHERE I NEEDED TO DEMONSTRATE THAT I COULD CREATE INFOGRAPHICS FROM SCRATCH:



DIRECTOR'S TREATMENT FOR A TV COMMERCIAL

- https://www.canva.com/design/DAFbokn-E5w/MdzGYPxc_pBdL4u

(guitar riff plays intro) (b roll footage of a band rehearsal shown)



"At Jessi's Guitar shop, we know you would rather be at a gig than worrying about your gear... We've got everything a guitarist needs. Jessi's Guitar Shop is open 12-7pm Tuesday through Saturday and our staff is comprised of other musicians."



"JESSI'S GUITAR SHOP... A NAME YOU CAN TRUST" (guitar riff plays outro)

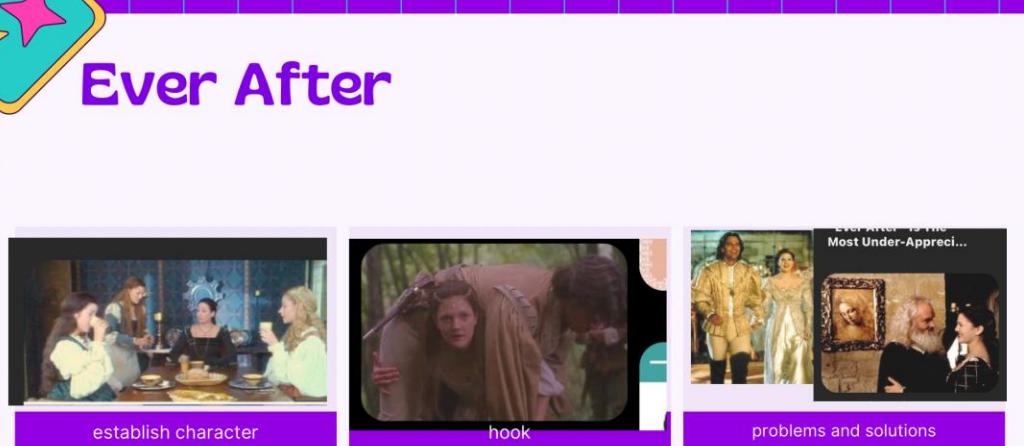
cA7Xf4w/view?utm_content=DAFbokn-E5w&utm_campaign=de

signshare&utm_medium=link&utm_source=editor

THIS IS AN EARLY ON CLASS WHERE WE HAD TO CREATE A STORY BOARD BASED ON CINDERELLA.

I PREFERRED THE DREW BARRYMORE MOVIE "EVER AFTER" WHICH MAKES THE HEROINE MORE OF A REAL PERSON:

Ever After



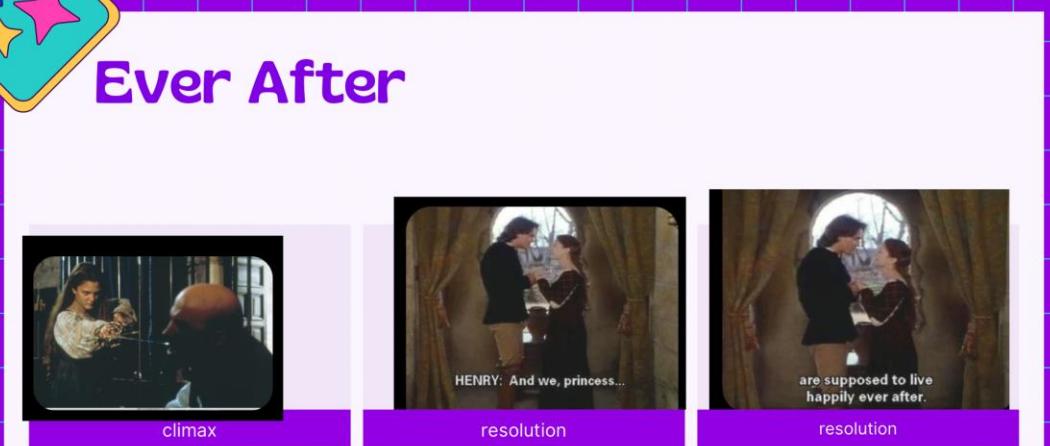
establish character hook problems and solutions

Description:
Danielle's father dies leaving her with her stepmother and step sisters who treat her like a servant...

Description:
Danielle figures out how to get one of the servants back, which puts her in the path of the prince, who does not realize she is also a servant

Description:
Danielle gets to the ball with the help of the other servants and Leonardo DaVinci

Ever After



climax resolution resolution

Description:
Danielle's stepmother sells her to a bad man, Danielle figures out how to free herself.

Description:
HENRY: And we, princess...
After Danielle frees herself, the prince finds her. He apologizes and proposes.

Description:
are supposed to live happily ever after.

- https://www.canva.com/design/DAF97zIGBHc/ObmbOCgPo3HYtgxrmxtfg/view?utm_content=DAF97zIGBHc&utm_campaign=designshare&utm_medium=link&utm_source=editor

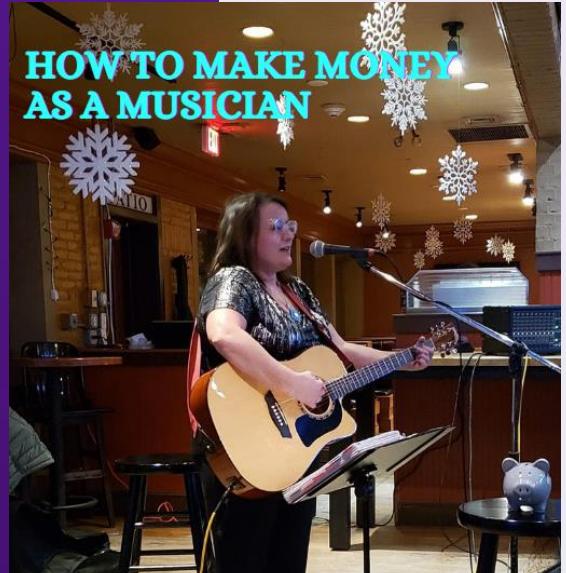
ANOTHER STORYBOARD:



WORK

We had to create an e-book:

https://www.canva.com/design/DAFg_xtwtcY/oSMk3td2pfzAOFya94oPgQ/edit?utm_content=DAFg_xtwtcY&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton



HAVE MORE MUSIC THAN YOU NEED

CREATE PLAYLISTS

PRACTICE UNTIL YOU CAN'T GET IT WRONG!!



Thank Everyone: the audience, the sound guy, and the booker!!

CREATE AND OPTIMIZE YOUR OWN WEBSITE

IF YOU DON'T HAVE A WEBSITE THERE ARE FREE OPTIONS THROUGH SQUARESPACE AND WORDPRESS.

<https://www.squarespace.com/>
<https://wordpress.com/free/>

MAKE SURE YOUR WEBSITE HAS A FUNCTIONAL BOOKING SECTION AND LINKS TO YOUR [YOUTUBE](#).

OPTIMIZE YOUTUBE



YouTube Music Certification

This is a free certification which will provide a lot of useful info

Key Takeaways:

- Make sure your brand is consistent
- Add end credits screen
- Make new posts approximately every 1.5 weeks (alternating between full songs and shorts)
- If you are posting a cover song, make sure you credit the original song
- Designate a key video that shows to new visitors.
- Link to your [website](#)

WE HAD TO CREATE AN E-BOOK (CONTINUED)

HAVE MORE MUSIC THAN YOU NEED

CREATE PLAYLISTS

PRACTICE UNTIL YOU CAN'T GET IT WRONG!!



Thank Everyone: the audience, the sound guy, and the booker!!



- Perform at Open Mics and coffee houses to practice your performance
- Network (don't be shy, talk to the other musicians and venue managers)
- Jam with other musicians
- Seize opportunities and say yes to things that are a bit of a stretch



JESSI TANGUY LIVE
February 16 2024 7pm
Uno's Bar and Grill
Dedham, Ma
Jessi's YouTube channel


Ditto Music recommends "How to Get Your First Gig as a Musician"

1. Rehearse
2. Make A Demo
3. Get Social
4. Make A Music Video
5. Build A Network
6. Ask For Support Gigs
7. Be A Promoter
8. Submit Tracks For Radio Play
9. Enter Competitions
10. Keep The Faith



<https://dittomusic.com/en/blog/how-to-get-your-first-gig-as-a-musician>

WE HAD TO CREATE AN E-BOOK (CONTINUED)

HAVE MORE MUSIC THAN YOU NEED

CREATE PLAYLISTS

PRACTICE UNTIL YOU CAN'T GET IT WRONG!!



Thank Everyone: the audience, the sound guy, and the booker!!



- Perform at Open Mics and coffee houses to practice your performance
- Network (don't be shy, talk to the other musicians and venue managers)
- Jam with other musicians
- Seize opportunities and say yes to things that are a bit of a stretch



JESSI TANGUY LIVE
February 16 2024 7pm
Uno's Bar and Grill
Dedham, Ma
Jessi's YouTube channel


Ditto Music recommends
"How to Get Your First Gig as a Musician"



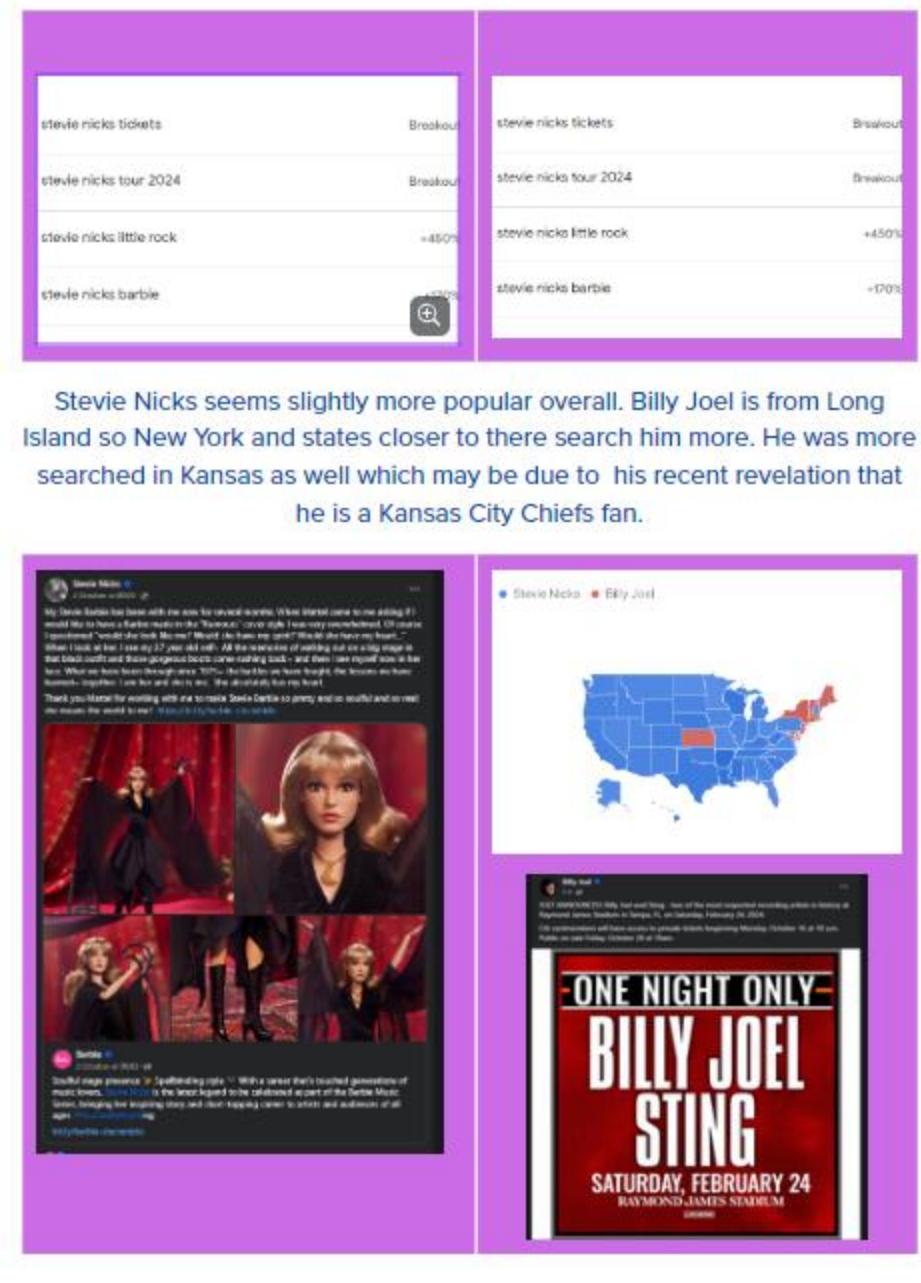
1. Rehearse
2. Make A Demo
3. Get Social
4. Make A Music Video
5. Build A Network
6. Ask For Support Gigs
7. Be A Promoter
8. Submit Tracks For Radio Play
9. Enter Competitions
10. Keep The Faith

<https://dittomusic.com/en/blog/how-to-get-your-first-gig-as-a-musician>

STEVIE NICKS AND BILLY JOEL CONTRASTED USING GOOGLE TRENDS:



https://www.canva.com/design/DAFxkM_VYVs/EBEOPLkpOYiASSdbOYZLZw/view?utm_link&utm_source=editor



THE END